

SUPPLEMENTAL/BID BULLETIN NO. 1
For LBP-HOBAC-ITB-GS-20190116-01

PROJECT : **One (1) Lot Supply, Delivery and Installation of Twenty Four (24) Units Bracket-Type Multimedia LED Projector with Three (3) Years Quarterly Warranty Service Maintenance including Supply of Material, Consumables and Accessories**

IMPLEMENTOR : **Procurement Department**

DATE : **February 21, 2019**

This Supplemental/Bid Bulletin is issued to modify, amend and/or clarify certain items in the Bid Documents. This shall form an integral part of the Bid Documents.

Modifications, amendments and/or clarifications:

- 1) ITB Clause 5.4 of the Bid Data Sheet (BDS), Terms of Reference (Annex A), Section VII (Specifications) and Checklist of the Bidding Documents have been revised. Please see attached revised Annexes A-1 to A-6 and the specified sections of the Bidding Documents.


ALWIN I. REYES, CSSP
Assistant Vice President
Head, Procurement Department and
HOBAC Secretariat

Bid Data Sheet

ITB Clause	
1.1	The Procuring Entity is LAND BANK OF THE PHILIPPINES (LANDBANK).
1.2	<p>The lot and reference is:</p> <p>One (1) Lot Supply, Delivery and Installation of 24 Units Bracket-Type Multimedia LED Projector with Accessories</p> <p>ITB No. LBP-HOBAC-ITB-GS-20190116-01</p>
2	<p>The Funding Source is:</p> <p>The Government of the Philippines (GOP) through the Corporate Budget for the contract approved by the LANDBANK Board of Directors for 2019 in the amount Three Million Four Hundred Seventy Seven Thousand Eight Hundred Forty Pesos Only (P3,477,840.00).</p> <p>The name of the Project is One (1) Lot Supply, Delivery and Installation of 24 Units Bracket-Type Multimedia LED Projector with Accessories.</p>
3.1	No further instructions.
5.1	No further instructions.
5.2	Foreign bidders, falling under ITB Clause 5.2 (b) and/or doing business in the Philippines may participate in this Project.
5.4	<p>The Bidder must have completed, within the period specified in the Invitation to Bid and ITB Clause 12.1(a)(iv), a single contract that is similar to this Project, equivalent to at fifty percent (50%) of the ABC.</p> <p>For this purpose, similar contracts shall refer to contracts involving audio-visual equipment.</p> <p>Bidders must submit proof of their respective Single Largest Completed Contract. Proofs shall be:</p> <ul style="list-style-type: none"> • Copy of the contract or purchase order; or • Copy of official receipt/collection receipt or certificate of satisfactory performance from bidder's client.
7	No further instructions.
8.1	As a general rule, subcontracting is not allowed.

18.2	The bid security shall be valid until 120 calendar days from date of opening bids.
20.3	Each Bidder shall submit two (2) sets of the Technical Components (First Envelope), Financial Component (Second Envelope) and Project Technical Components (Third Envelope) of its bid labeled as "Original Copy 1" and "Original Copy 2".
21	<p>The address for submission of bids is:</p> <p style="padding-left: 40px;">Procurement Department Land Bank of the Philippines 25th Floor, LANDBANK Plaza Building 1598 M.H. Del Pilar corner Dr. J. Quintos Streets 1004 Malate, Manila</p> <p>The deadline for submission of bids is 11:00 A.M., _____.</p>
24.1	<p>The place of bid opening is:</p> <p style="padding-left: 40px;">25th Floor Bidding Room Procurement Department Land Bank of the Philippines LANDBANK Plaza Building 1598 M.H. Del Pilar corner Dr. J. Quintos Streets 1004 Malate, Manila</p> <p>The date and time of bid opening is 11:00 A.M., _____.</p>
24.2	No further instructions.
27.1	No further instructions.
28.3	The goods are grouped in a single lot and the lot shall not be divided further into sub-lots for the purpose of bidding, evaluation and contract award.
28.3(b)	Bid modification is not allowed.
28.4	No further instructions.
29.2(a)	Certified true copy of Value Added Tax (VAT) or Percentage Tax (PT) Returns for the last two (2) quarters filed manually or through the BIR Electronic Filing and Payment System (EFPS). Only tax returns filed manually or through EFPS and taxes paid shall be accepted.
29.2(c)	No further instructions.

Specifications

Item No.	Specifications	Statement of Compliance
		<p>Bidders must state below either “Comply” or “Not Comply” against each of the individual parameters of each specification.</p> <p>Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of ITB Clause 3.1(a)(ii) and/or GCC Clause 2.1(a)(ii)</p>
	<p>One (1) Lot Supply, Delivery and Installation of the following items:</p> <ol style="list-style-type: none"> 1 24 Units Bracket-Type Multimedia LED Projector 2 24 Units Ceiling Bracket for Projector 3 24 Units Projector Screen, 5'x7' Motorized 4 24 Units Wall Patch Panel for VGA/HDMI/Audio 5 24 Units 15 mtrs. HDMI Cable 6 24 Units 15 mtrs. High Resolution VGA Cable with Connectors 7 24 Units 5 mtrs. HDMI Patch Cable 8 24 Units 5 mtrs. High Resolution VGA Cable with Connectors 9 Three (3) years quarterly warranty of 24 Units with service maintenance including supply of material, consumables, parts and accessories <p>Specifications and other requirements per attached Revised Annexes A-1 to A-6</p> <p>The following documents shall be submitted inside the eligibility/technical envelope:</p> <ol style="list-style-type: none"> 1. Brochures or other official documents coming from the manufacturer indicating 	<p>Please state here either “Comply” or “Not Comply”</p>

	<p>the complete specifications of the offered brand/model.</p> <ol style="list-style-type: none">2. Manufacturer's authorization or back-to-back certification evidencing that the bidder is an authorized distributor/reseller of the product being offered.3. Purchase Order, Contracts or equivalent documents indicating that the bidder has a minimum of five (5) years experience in the supply, installation, repair and preventive maintenance of audio video equipment.4. Certificate of Satisfactory Performance from at least three (3) previous clients. The contract price should be at least 10% of the ABC.	
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Conforme:

Name of Bidder

Signature Over Printed Name of
Authorized Representative

Position

Checklist of Bidding Documents for Procurement of Goods and Services

Documents should be arranged as per this Checklist. Kindly provide folders or guides, dividers and ear tags with appropriate labels.

A. Eligibility and Technical Components (First Envelope)

1. The Eligibility and Technical Components shall contain the following:

1.1. Legal Documents

Class "A" Documents

1.1.a PhilGEPS Certificate of Registration (Platinum Membership). All documents enumerated in its Annex A must be updated; or

1.1.b Class "A" eligibility documents as follows:

- **Registration Certificate from SEC, Department of Trade and Industry (DTI) for Sole Proprietorship, or CDA for Cooperatives, or any proof of such registration as stated in the Bidding Documents;**
- **Valid and current mayor's permit issued by the city or municipality where the principal place of business of the prospective bidder is located; and**
- **Tax Clearance per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR.**

1.1.c Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the PBDs prescribed by the GPPB. (sample form - Form No. 3). This form may no longer be submitted if bidder has no on-going contracts.

1.1.d Statement of the prospective bidder identifying its single largest completed contract similar to the contract to be bid, equivalent to at least fifty percent (50%) of the ABC supported with contract/purchase order, end-user's acceptance or official receipt(s) issued for the contract, within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the PBDs prescribed by the GPPB. (sample form - Form No. 4).

1.1.e The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly

accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.

- 1.1.f The prospective bidder's computation for its Net Financial Contracting Capacity (sample form - Form No. 5).

Class "B" Documents

1. Valid joint venture agreement (JVA), in case the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit the legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance.

1.2. Technical Documents

- 1.2.a Bid security in the prescribed form, amount and validity period (ITB Clause 18.1 of the Bid Data Sheet).

- 1.2.b Schedule VI - Schedule of Requirements with signature of bidder's authorized representative.

- 1.2.c Revised Section VII - Specifications with response on compliance and signature of bidder's authorized representative.

- 1.2.d Duly notarized Omnibus Sworn Statement (sample form - Form No.6).

- 1.2.e Duly notarized Secretary's Certificate attesting that the signatory is the duly authorized representative of the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, if the prospective bidder is a corporation, partnership, cooperative, or joint venture (sample form - Form No. 7).

2. Post-Qualification Documents – (Non-submission of the following documents during the bidding date shall not be a ground for the disqualification of the bidder):

- 2.1 Brochures or other official documents coming from the manufacturer indicating the complete specifications of the offered brand/model.

2.2 Manufacturer's authorization or back-to-back certification evidencing that the bidder is an authorized distributor/reseller of the product being offered.

2.3 Purchase Order, Contracts or equivalent documents indicating that the bidder has a minimum of five (5) years experience in the supply, installation, repair and preventive maintenance of audio video equipment.

2.4 Certificate of Satisfactory Performance from at least three (3) previous clients. The contract price should be at least 10% of the ABC.

2.5 Business Tax Returns per Revenue Regulations 3-2005 (BIR No. 2550 Q) VAT or Percentage Tax Returns for the last two (2) quarters filed manually or through EFPS.

2.6 Income Tax Return for 2017 filed manually or through EFPS.

B. The Financial Component (Second Envelope) shall contain the following:

1. Duly filled out Bid Form signed by the bidder's authorized representative (sample form - Form No.1)

2. Duly filled out Schedule of Prices signed by the bidder's authorized representative (sample form - Form No.2)

REVISED TERMS OF REFERENCE

I. Project Description :

Supply, delivery and installation of twenty four (24) units Bracket-Type Multi Media LED Projectors with motorized roll-up projector screen including three (3) years quarterly service maintenance, replacement and supply of materials, consumables, parts and accessories.

II. Objective :

To be used for audio-visual presentation at conference rooms during meetings and other activities.

III. Project Details :

III.1 Technical Specifications :

Description	Specifications	Quantity
a. LED Projector, 3000 ANSI lumens	<p>a) LED Projector, Lamp Free b) Brightness: 3000 ANSI Lumens c) Contrast Ratio: 1800:1` d) Estimated light source life:Up to 20,000 hours e) Keystone correction: +30° (auto) +30°(manual) f) Focusing: Manual Power Focus g) Projector lens: 2 x optical power zoom lens h) Projection Screen size: 18-300 inch i) Projection range: 60-inch screen 1.43-2.84m : 100 inch screen 2.41-4.75m : minimum range: 0.84m j) Display Element: WXGA 0.65 inch 1,024,000 pixels k) Color Reproduction: Full Color (16.77 million colors l) RGB Input: Input Terminal: HDMI Type A x 1 (480P -1080P) Input Terminal: RGB mini D sub 15 pin x 1 (Also serves as YCbCr?YPbPr input terminal m) Digital Input: Input Terminal: HDMI Type A x 1 (480P-1080P) n) Video Input: Signal System: NTSC/PAL-NPAL-MPALAI60/SECAM</p>	

CLASS D

	<ul style="list-style-type: none"> : Composite: AV Terminal : 3.5 mm mini jack (also serves as audio terminal) : Component (also serves as RGB mini D-sub) 15 pin o) Audio: input/output terminal 3.5 mm mini jack (also serves as video input terminal) p) Speaker: 1 W monaural q) Other Terminal: RS-232 x 1 r) Power Source: AC -100-240V, 60 Hz s) Weight: 2.9 kg (maximum) t) Remote Control: Wireless remote controller u) Security compatibility: 	
b. Ceiling Bracket for Projector	Customized	24 units
c. Projector Screen	5'x 7' motorized	24 units
d. Wall Patch Panel for VGA cable with connectors	VGA/HDMI	24 units
e. HDMI Cable	15 mtrs/length	24 units
f. High Resolution VGA Cable with connectors	15 mtrs/length	24 units
g. HDMI Patch Cable	15 mtrs/length	24 units
h. High Resolution VGA Patch Cable with connectors	5 mtrs/length	24 units

Parts and Accessories :

Description	Quantity
a. High Resolution HDMI Cable	20 mtrs/unit
b. High Resolution VGA Cable	20 mtrs/unit
c. Motorized screen switch	24 units
d. Electrical Wire, 3.5 mm square, THHN, 99 % copper	80 mtrs/unit
e. Patch panel outlet	24 units
f. Stopa/rags	1 lot
g. Flexible Meta Conduit 1 1/2" at 60 meters/length	24 length
h. Moldings 1 1/2" at 10'	24 length

III.2 Scope of the Project:

- a. Mobilization
- b. Installation/mounting of motorized screen
- c. Installation/mounting of LED Projector bracket
- d. Lay-out of cable (HDMI, VGA Power)
- e. Installation of video patch panel outlet

CLASS D

- e. Installation of video patch panel outlet
- f. Termination of video cables/power outlets
- g. Testing and commissioning

h. Service Maintenance

	Activity
Three (3) years-quarterly warranty service maintenance	General check-up, repair, testing, replacement and supply of materials, consumables, parts and accessories (if necessary)
Outright Servicing	-do-

Place of Installation:

Conference Room Level	Quantity
Office of the President – 33rd	1
32nd	1
31st	1
30th	1
29th	1
28th	1
27th	1
26th	1
25th	1
24th	1
23rd	1
22nd	1
21st	1
20th	1
19th	1
18th	1
17th	1
16th	1
15th	1
14th	1
11th	1
3rd	1
2nd	1
grnd	1
Total	24

III. 3 Contract Period:

Activity	Contract Period
a. Installation of twenty four (24) unit LED projectors	Forty five (45) days to commence upon issuance of Notice to Proceed
b. Quarterly Service Maintenance	Three (3) years – quarterly to start at the end of the first quarter after issuance of turn-over and acceptance certificate/document by FMD
c. Outright Servicing	Three (3) years- within three (3) days upon receipt of notification call from FMD

III.4 Submittals :

- a. Warranty Certification for three (3) years on parts and service against factory defects including warranty service maintenance, to commence upon turn-over and acceptance
- b. Safety Test Results
- c. Service Maintenance Report – to be submitted within three (3) days upon servicing of units

III.5 Estimated Project Cost:

The estimated project cost is Pesos: Three Million Four Hundred Four Hundred Seventy Seven Thousand Eight Hundred Forty Pesos (₱ 3,477,840.00) broken down as follows:

Particulars	Unit Cost	Quantity	Total
LED Projectors	P 78,750.00	24 units	P 1,890,000.00
Ceiling bracket for projector	4,000.00	24 units	96,000.00
Projector Screen 5'x 7' motorized	10,500.00	24 units	252,000.00
Wall Patch Panel for VGA/HDMI/Audio	7,875.00	24 units	189,000.00
15 mtrs HDMI Cable	8,400.00	24 units	201,500.00
15 mtrs High Resolution VGA Cable with connectors	7,500.00	24 units	189,000.00
5 mtrs HDMI Patch Cable	3,675.00	24 units	88,200.00
5 mtrs High Resolution VGA Cable with connectors	3,150.00	24 units	75,600.00
Three (3) years-quarterly warranty service maintenance including supply of materials, consumables, parts and accessories	21,000.00	24 units	504,000.00
TOTAL			P 3,477,840.00

IV. Supplier Qualification Requirements:

Qualification	Documentary Requirement
1. Must have minimum experience of five (5) years in the supply, installation, repair and preventive maintenance of audio video equipments	• Purchase order, Contracts or equivalent documents
2. Must be satisfactorily rated by at least three (3) previous clients/customers. The contract Price should be 10% of the ABC	• Three (3) Certificates of Satisfactory Performance

V. Manner of Payment:

1. Ninety Nine percent (99%) of the total Contract Price payable upon issuance of turn-over and acceptance certificate/document by LANDBANK – Facilities Management Department.
2. Remaining one percent (1%) of the total Contract Price (Retention Fee) payable after a year following the date of project completion.
3. All payments shall be subject to LANDBANK's standard accounting and auditing rules and regulations.

VI. Other Terms and Conditions:

1. Prior to the bidding proper, interested contractors must conduct inspection, verification, and overall project assessment. A corresponding Certificate of Inspection (CI) shall be issued by the LANDBANK - Facilities Management Department (FMD) which shall form part of the bidding requirements/submittals. Non-inspection/submission of CI will result to outright disqualification of the bid.
2. The winning contractor/supplier/service provider shall :
 - a. Coordinate with FMD for schedules and project briefing. Work authorization permit must be secured from FMD prior to any mobilization.
 - b. Deploy competent technicians/workers with vast experience and expertise in the entire undertaking and implementation of the project.
 - c. Provide its workers with the required personal protective equipment and appropriate tools in the implementation of the project.
 - d. Be liable and solely responsible for any harm, damage and injury that may be incurred or suffered by its own crew/workers or any other person in the implementation of the project and to any damage to the Bank's property arising from the acts whether partial, contributory or due entirely to the fault, negligence and/or dishonesty of its workers in the course of their duties.
 - e. Maintain cleanliness at all times. It shall be responsible for the collection and proper disposal - outside of the Bank premises, of all waste materials resulting from any activity related to the implementation of the project, in compliance with the requirements of the covering policies, rules and regulations of the Department of Environment and Natural Resources (DENR) and the Environmental Management Bureau (EMB).

- f. Be bounded by and shall strictly observe the Bank's existing rules and regulations with regards to the standard security policies and procedures while in the premises.

VII. Contacts Persons:

For further information, you may get in touch with Mssrs. Ricardo Y. Mallari and Recto L. Vitug any at Tel Nos.(02) 522-000 local 2250/7439 and 405-7368

Prepared by:

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